



AIDS Service Foundation of Greater Kansas City Community Education Grants Program Application Form

The mission of the AIDS Service Foundation of Greater Kansas City is to raise money to support the Kansas City metropolitan HIV/AIDS community while raising awareness about HIV. The mission will be accomplished by:

1. Assisting Kansas City organizations including Hope Care Center, KC Care Health Center, and SAVE, Inc.
2. Awarding grants to not-for-profit organizations that support the specialized needs of the diverse communities impacted by HIV/AIDS by promoting awareness, education, and prevention.

Name of Organization: _____

Organization Address: _____

Organization website: _____

Executive Director / Paid Head of Staff

Name:

Title:

Phone: Email:

Primary Contact, if different

Name:

Title:

Phone: Email:

Your organization is (select one):

- Nonprofit organization with 501(c)(3) status
- Public school
- Faith-based organization
- Other, specify:

Project Title:

Project Description (50 words or less):

Population(s) the project will target:

Number of people estimated to be impacted by project:

Dollar amount requested:

Proposal submission checklist

The following documents are required for a complete submission:

1. Completed application form
2. Project narrative which should include:
 - Project overview
 - Demonstration of need
 - Project goals and objectives
 - Organizational partners and their roles/responsibilities
 - How the project aligns with the educational mission of the AIDS Service Foundation
 - Optional (organization's mission and history)
3. Detailed timeline of implementation and evaluation process
4. Copy of the current IRS determination letter indicating 501(c)(3) tax exempt status
5. Financial information including:
 - Project line-item budget
 - Organization's current balance sheet
 - Organization's most recent 990

Authorized Signature

I certify that the information contained in this application is true and accurate. I understand that funds I receive from the AIDS Service Foundation of Greater Kansas City which were provided based upon misrepresentations or falsehoods are subject to either return or forfeiture, or other legal remedy as provided under law. I also pledge that all funds will be used only for the purposes stated in the grant proposal. Lastly, I attest that the organization described above is not involved in any pending court action, fine, penalty, or judgment.

Signature – Executive Director / Paid Head of Staff _____

Date: _____